



BY SPEED POST/FAX
भारतीय मृदाविज्ञानसंस्थान (भा0कृ0अनु0प0)
नबीबाग, बैरसियारोड, भोपाल- 462038
Indian Institute of Soil Science(ICAR)
Nabibagh, Berasia Road, Bhopal – 462038 (M.P.)
Tel. No.(0755)2747375 EPABX:2730970/2734221 (Ext. No. 233 & 261) Fax. No. (0755) 2733310

F.NO.5-432/2016-17/P&S/IISS

Dated: 09.08.2016

To,

Sub: - Annual Rate contract for Refilling of CO₂ Gas with 99.5% purity at IISS – regarding.

Dear Sir(s),

Reputed firms/Authorized firms invited for quoting lowest rates for entering in to Annual Rate Contract for Refilling of **CO₂ Gas with 99.5 % Purity** as per following terms & condition: -

Sl. No.	Name & Description	Qty.	Rate per cylinder (Rs.)
1	Annual Rate contract for Refilling of CO ₂ Gas with 99.5% Purity. Each Cylinder should be delivered alongwith purity certificate.	Approx. 7-8 Cylinders 47 ltr. capacity per week	

Terms & conditions: -

01. The rates should be quoted F.O.R. IISS, NabiBagh, Berasia Road, Bhopal.
02. Quantity of discount, if any, should be indicated clearly.
03. Rates of Sales Tax, VAT, Service Tax and other taxes leviable should be indicated in clear terms separately. Sales Tax, VAT, TIN etc. Registration Number both under State and Central Tax Act/Rules should be separately indicated.
04. Unless otherwise mentioned in the quotation, it will be presumed that the quoted rates are inclusive of all taxes/levies and free delivery at our Institute.
05. The rates quoted should be valid for 90 days from the date of opening of quotation.
06. There should be no cutting/overwriting. The cutting if any should be duly attested.
07. Unattested/amended/overwritten figures will not be considered.
08. In all matters of disputes, the decision of the Director of this Institute shall be final and binding.
09. Minimum period of delivery should clearly be specified in the quotation.
10. Quantities of item may vary according to actual requirement of this Institute at the time of placing order.
11. **PAYMENT TERMS:** Payment will be made within reasonable time say within 30 days from the date of receipt of material in good condition without any damage in accordance with the ordered specification at the end. **Since the mode of payment will be e-payment system, hence, PAN Number, Bank Account Number, name of bank with location and IFSC Code Number of Bank may be furnished on the body of the bill.**

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12. TDS/VAT will be deducted from the bill as per applicable rules of GOI/MP Govt. The TDS deposited will be reflected in form 26 AS of Income Tax department website which may be checked quarterly for getting reflection of Tax credit and any discrepancy should be brought to the notice of this Institute.
13. Quotation should be sent in a sealed cover and the covering envelope should contain "Quotation for **Refilling of CO2 Gas at IISS** vide letter No **F.No. 5-432/2016-17/P&S/IISS due on 01.09.2016**. Quotation received in an unsealed cover or received after the due date and those, which are ambiguous, are liable to be rejected. **The last date of receipt of above quotation is 01.09.2016**. This institute will not be responsible for any postal/speed post/courier delays.
14. **Bid Security (EMD) @ Rs. 2000/-** of the quoted amount must be submitted along with the quotation in the form of Demand Draft/Banker's Cheque drawn **in favour of "ICAR UNIT-IISS Bhopal"** otherwise the bid will not be taken into consideration.
15. **Performance Security:** The supplier shall furnish performance security **Rs. 7500/-** in the form of Demand Draft/Banker's Cheque drawn **in favour of "ICAR UNIT-IISS Bhopal"** to the institute Within 10 (Ten) days after the issue of a letter of award.
16. The Institute reserves the right to reject any or all the quotation(s) received without assigning any reason thereof.

Yours faithfully,

I/c Administrative Officer

Copy to:

1. I/c AKMU for uploading on CPP portal/IISS website.